

WORTH COUNTY BOARD OF HEALTH
MINUTES

July 26th, 2019

Worth County Public Health
95 9th St N, Northwood, Iowa 50459
8:30 AM

- I. **Meeting called to order** at 8:30am. Present: Dr. Stephanie Seemuth, Denny Bartz, Mark Smeby, Kathy Meyer, and Scott Halbach.
 - a. **Acknowledge guests-** Erin Barkema (IDPH)
 - b. **Agenda Approved** as presented. Motion by Scott Halbach, 2nd by Mark Smeby, to approve the agenda. All in favor, motion passed.

- II. **Process for approving and posting meeting minutes:** Discussion on our process for approving/posting minutes. Our process will be that the minutes get approved at the next scheduled board of health meeting, not by email. The minutes can be posted once approved at the meeting. Motion by Scott Halbach, 2nd by Denny Bartz, to approve this process for approving/posting minutes. All in favor, motion passed.
 - a. **Previous meeting minutes** approved as read. Motion by Kathy Meyer, 2nd by Denny Bartz, to approve the previous minutes. All in favor, motion passed.

- III. **Fiscal update**
 - a. **Budget:** update given on FY19 budget report for public health.
 - b. **Grants:** update on public health FY19 and FY20 grants.
 - i. **Fiscal Year 19 grant spending:** Public health update and handout given regarding each grant amount/spending for FY19.
 - ii. **Fiscal Year 20 grants awarded:** Public health update and handout given regarding each FY20 grant that has been applied for and awarded thus far.

- IV. **Environmental Health update:** Discussion and handout given regarding FY19 environmental health data for Worth County.

- V. **CHNA HIP update:** Update and handout given on our public health Community Health Needs Assessment/Health Improvement Plan(CHNA-HIP) for the County.

- VI. **Quality Assurance update:** Public Health 4th quarter quality assurance report given with update on the performance improvement project and plan for FY20.

- VII. **Discussion on reviewing the handbook:** Discussion on reviewing the entire handbook, with plans to further discuss at the next meeting.

Call for adjournment of meeting by Dr. Stephanie Seemuth. Motion by Mark Smeby, 2nd by Scott Halbach, to adjourn the meeting at 9:40am. All in favor, motion passed.

Next meeting scheduled for September 20th, 2019 at 8:30am.

Minutes submitted by Jessica Reyerson.