



# SHELL ROCK RIVER WATERSHED MANAGEMENT COALITION

## Quarterly meeting of the Shell Rock River Watershed Management Coalition

9:30-11:30am, October 21, 2021

Nora Springs City Hall

45 N Hawkeye Ave, Nora Springs, IA

Also available via Zoom

### Attendees:

Voting members - Elizabeth Yaddof (City of Nora Springs), Mike Webb (Cerro Gordo County), Mike Miner (Butler County), Andy Johnson (Floyd County SWCD), Kip Ladage (Bremer County), James Iverson (Worth County SWCD), David Tenold (City of Northwood), Mark Hendrickson (Mitchell County), Dave McCann (City of Shell Rock), Ken Nelson (Cerro Gordo County SWCD). Ron Lenth (Bremer County SWCD) via Zoom.

Non-voting - Kate Hansen (Center for Rural Affairs). Jeff Tisl (Iowa Department of Agriculture and Land Stewardship), Josh Balk (Iowa Department of Natural Resources) via Zoom.

1. **Call to order** - by Nelson at 9:32am.
2. **Roll call** - introductions of all in attendance.
3. **Approval of agenda** -
  - a. Motion by Webb to add bylaws discussion to the agenda, second by Miner. MCU.
  - b. Motion to approve agenda by Tenold, second by Hendrickson. MCU.
4. **Approval of minutes from 7/15/21** - motion by Yaddof, second by Iverson. MCU.
5. **Treasurer's report** - motion by Webb, second by Yaddof. MCU.
6. **Old business:**
  - a. **Drafting of mission statement** - discussion of the group's mission statement, led by Nelson. Final mission statement reads: "The Shell Rock River Watershed Management Authority's objective is to assess and reduce flooding risks; repair, improve, and enhance the quality, appearance and recreational use of the Shell Rock River Watershed by encouraging municipal, public and private support and participation through education, conservation practices, and volunteering."
    - i. Motion by Miner to accept mission statement, second Tenold. MCU.
  - b. **Secretary vacancy** - reminder by Nelson that the secretary position on the

Executive Committee is still vacant. Members were encouraged to brainstorm



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potential secretaries, including individuals who are not voting members.  
Suggestions and feedback from Tisl.

### 7. New business:

#### a. Updates on planning grant application

**i. Update from DNR** - updates on the planning grant shared by Balk. The agency expects their planning grant opportunity to be announced on or around Nov. 1. Question and answer between Balk and meeting attendees. **ii.**

**Letters of support** - discussion of strategy for gathering letters of support, from member jurisdictions and other jurisdictions or groups within the Shell Rock River Watershed. Webb will take the lead on drafting language and Hansen will support with administrative tasks.

**iii. Matching requirements** - discussion among the group about how to come up with the matching requirement (5% match, 25% in-kind match).

**b. Election of financial director** - suggestion by Nelson to establish a financial director. Discussion.

**c. Financial institution selection (who/location)** - reminder by Nelson of the need to select a fiscal agent. Discussion.

**d. Subcommittees** - discussion postponed until next quarterly meeting.

**e. Bylaws discussion** - conversation raised by Nelson regarding the coalition's bylaws. As written, bylaws suggest elections should be held the second meeting of each year, which is inconsistent with the fact that the group first met July 15 (what will become the third quarterly meeting as the group continues). Will be included on the agenda of the next quarterly meeting.

8. **Other reports/public comments** - none.

### 9. Upcoming meetings:

a. **Nov 12**, 2021, 9:00-10:00am via Zoom (special meeting for grant application check-in)

b. **Dec. 9**, 2021, 9:30-11:30am at Nora Springs City Hall and via Zoom (special meeting for grant application check-in)

c. **Jan 20**, 2022, 9:30-11:30am at Nora Springs City Hall and via Zoom (regularly-scheduled quarterly meeting)

10. **Adjournment** - motion by Iverson, second by Webb. MCU.