

Worth County Emergency Management Commission

December 18th, 2018 Meeting minutes

The meeting was called to order at 7:00pm by Chairman Abrams. Quorum was established with 6 members present. Grafton, Fertile and Manly were absent.

Motion by Hanlontown to approve the agenda. 2nd by Sheriff. Motion carried.

Motion by Sheriff to approve the minutes of the August 6th, 2018 meeting, 2nd by Northwood. Motion passed

Old business

Command Trailer- Tomlinson updated the work that the committee has done so far on developing a plan for the trailer. The committee has met with a representative from Featherlight trailers and came up with a design for the trailer. From that we have received 3 bids. Featherlight (factory direct), Campsite RV (a Featherlight dealer) and Mogreatdane (a builder out of the St. Louis area). The bid from Featherlight being the lowest at \$152,742.66. Motion by Kensett to use the bid from Featherlight for the WCDA grant and to request funding for 80% (\$122,194) with the remainder coming from the disaster fund account. 2nd by Northwood. Motion passed 5 ayes (Sheriff abstained since he was on the committee).

2018 Hazard Mitigation Plan – Tomlinson reported that the plan is moving forward and the draft plan is currently out for public comment until the 21st. It is also being reviewed by Iowa HSEMD before being submitted to FEMA for approval. After that each entity will have to formally adopt the plan. He will visit with each board or council at that time.

2018 EMPG grant has been finalized and the county received the money in November (\$13,926.91)

New Business

2019 EMPG grant has been submitted and passed the first review

Tomlinson spoke about several upcoming training opportunities in and near Worth County

Bullex Bullseye Fire Ext. Training System- Tomlinson showed a video that described the training system that can be used to teach fire extinguisher use to

employees and citizens. It could be used county wide by the fire departments and schools also. He has a bid for the system of \$16,198 from the manufacturer. Discussion was held about applying for a WCDA grant for the system and when. Discussion also held to just purchase it out of the disaster fund next July. Motion by Hanlontown to put the purchase into the budget for next year out of the disaster fund rather than apply for a grant for it. 2nd by the Sheriff. Motion passed all ayes.

Budget Discussion – Tomlinson showed what he has so far for budget figures. Sheriff advised that a few categories may need to be raised a bit such as fuel and repairs. Motion by Hanlontown to apply a 3% raise to the salary for the budget year starting July 1st 2019. 2nd by Northwood. Motion passed all ayes. Tomlinson will continue to work on the budget figures and keep the commission members informed. Target date for the public hearing to approve the budget will be Jan. 24th 2019.

Tomlinson spoke about the requirement that when voting on the budget it needs to be an elected official from the city that votes. Designated representatives are fine at all other times.

Coordinator Job Review

As we are approaching the 6 month mark the commission wished to review the job performance of the new coordinator at that time. Discussion was held and all were in agreement that communication between the EMA office and the commission members is much improved, training is being brought to Worth County and all are generally satisfied with the job being done by the coordinator. Motion by the Sheriff to increase the pay to \$22/hr (\$45,760 yr salary) effective January 1st 2019. 2nd by Kensett. Motion passed all ayes.

Other Discussion –

Sheriff spoke about the new radio system and how it is moving along well. Communications are much improved and as more towers in the state continue to go live will improve even more. A new fire alarm panel was installed in the courthouse this week also.

Motion to adjourn by Kensett, 2nd by Northwood. Motion passed. All ayes
Adjourned at 8:28pm

Mark Tomlinson

Secretary/Clerk