



SHELL ROCK RIVER WATERSHED MANAGEMENT COALITION

Quarterly meeting of the Shell Rock River Watershed Management Coalition

9:30am, April 7, 2022

Nora Springs City Hall

45 N Hawkeye Ave, Nora Springs, IA

Attendees

Voting members - AJ Stone (Worth County), Doug Moehle (City of Northwood), Mark Hendrickson (Mitchell County), Linda Tjaden (Floyd County), Dave McCann (City of Shell Rock), Mike Webb (Cerro Gordo County), Ken Nelson (Cerro Gordo County SWCD), James Iverson (Worth County SWCD), Russ Olson (Worth County SWCD), Mike Miner (Butler County), Jim Hanson (Worth County). Andy Johnson (Floyd County SWCD) and Ron Lenth (Bremer County SWCD) via Zoom.

Non-voting - Adam Sears (Floyd County), Miranda Haes (Iowa Department of Natural Resources), and Kate Hansen (Center for Rural Affairs). Josh Balk (Iowa Department of Natural Resources) and Jeff Tisl (Iowa Department of Agriculture and Land Stewardship) via Zoom.

Agenda

- 1. Call to order**
- 2. Roll call**
- 3. Approval of agenda**
 - a. Change made by Nelson: next quarterly meeting to be scheduled for July 7, 2022 (see agenda section 10c).
 - b. Addition made by Nelson: agenda section 8c, consideration of review of bylaws as required by bylaws section 9c.
 - c. Motion to approve change, addition, agenda by Stone, seconded by Miner. MCU.
- 4. Approval of minutes**
 - a. Jan. 28, 2022 quarterly meeting and special comprehensive plan meeting
 - i. Motion to approve by Tjaden, seconded by McCann. MCU.
- 5. Treasurer's report and approval**
 - a. Report by Olson attached.
 - b. Motion to approve by Iverson, seconded by Moehle. MCU.
- 6. Old business**
 - a. DNR grant update

- i. Communication from Nelson, Miner about the status of communications with Iowa DNR about comprehensive planning grant.
 - ii. No contract has been finalized yet, but one will need to be by a June deadline.
 - iii. Per Steve Konrady of Iowa DNR regarding pre-contract activities: "...we can consider some pre-contract activities as in-kind. Make sure to retain any cash match until the contract is in place, and document current in-kind for reporting purposes" (via email).
 - iv. Per Balk, recording in-kind hours spent should include: list of attendees, approximate time, and calculation of total in-kind hours.
 - v. Per Tisl, recommendation to keep a shared spreadsheet for members to populate.
 - vi. Tisl, related to content of the future comprehensive management plan, shared that another WMA he has worked with created a master list of issues and had jurisdictions/groups within the watershed vote on their priorities.
- b. Committees contact person and updates
 - i. Contact person assigned for each committee:
 - 1. Comprehensive plan - Miner
 - 2. Winnebago - Nelson
 - 3. Membership - Tjaden
 - 4. Funding - Miner
 - 5. Social media - Olson
- c. Secretary vacancy
 - i. Secretary position still remains vacant. Suggestion by Tisl to look into local community members who may be interested in getting involved, such as retirees or students.
 - ii. Emphasis added by Nelson that the secretary position will become increasingly important with new grant and other administrative tasks.

7. New business

- a. DNR representative change - Miranda Haes, new basin coordinator.
 - i. Introduction
 - ii. Comments
 - iii. Questions
- b. Board of Directors personnel change - Elizabeth Yaddof (City of Nora Springs)
 - i. No new representative has been appointed; will check in at the next quarterly meeting when Yaddof's position has been filled at the city.

8. Annual Meeting Business

- a. Elections
 - i. Reelection of existing slate of officers:
 - 1. Chair - Ken Nelson
 - 2. Vice Chair - Mike Miner
 - 3. Treasurer - Russ Olson
 - 4. Secretary - vacant
 - 5. At-large - Linda Tjaden, Mike Webb, Ron Lenth.
 - ii. Motion to approve reelection of existing slate of officers made by Webb, seconded by Tjaden. MCU.

- b. Bylaw change for annual meeting date
 - i. Proposed change to bylaws discussed at Jan. 28, 2022 meeting and corresponded via email on March 21, 2022.
 - ii. Motion to change bylaws requiring annual meetings, with elections, be moved from second quarter to first quarter of the calendar year.
 - iii. Motion to make amendment by Miner, seconded by McCann. MCU.
 - iv. Change will be executed by Nelson, who will also determine and execute needed procedures by the Iowa Secretary of State's office.
- c. Review of bylaws as described in bylaws section 9c
 - i. Discussion of Open Meeting Laws requirements, minutes to be posted on Floyd County and Worth County websites.

9. Public comments

10. Upcoming meetings

- a. Executive Board - DNR Contract Meeting - TBA
- b. Board of Directors - DNR Grant Contract Approval Meeting - TBA
- c. Next quarterly meeting: July 7, 2022 9:30-11:30am at Nora Springs City Hall

11. Committee meeting time


12. Adjournment

- a. Motion to adjourn by Stone, seconded by Tjaden. MCU.

SRRWMC Cash Donor list 4/6/2022

<u>ENTITY</u>	<u>AMOUNT</u>	<u>CONFIRMED</u>	<u>HARDCOPY</u>	<u>RECEIVED</u>	<u>DATE</u>
Butler County Conservation Board	\$500.00	YES	YES		
Butler County Board of Supervisors	\$500.00	YES	NO		
Butler County Soil & Water District	\$0.00	?	?		
Cerro Gordo Soil & Water Board	\$500.00	YES	YES	\$ 500.00	3/29/2022
Cerro Gordo County Pork Producers	\$500.00	YES	YES	\$ 500.00	3/29/2022
City of Shell Rock	\$1,500.00	YES	YES		
Shell Rock Area Sportsman Club	\$500.00	YES	YES	\$ 500.00	12/9/2021
Kenneth Nelson/KNFarms	\$500.00	YES	YES	\$ 500.00	3/29/2022
Worth County Soil & Water District	\$500.00	YES	YES	\$ 500.00	3/29/2022
City of Clarksville	\$500.00	YES	NO		
City of Greene	\$500.00	YES	YES	\$ 500.00	1/28/2022
Floyd County Soil & Water District	\$1,000.00	YES	YES	\$1,000.00	2/8/2022
City of Nora Springs	\$500.00	YES	YES		
Worth County Board Of Supervisors	\$1,500.00	YES	NO		
Worth County Conservation Board	\$500.00	YES	NO		
Mitchell County Soil & Water	\$100.00	YES	NA	\$ 100.00	3/29/2022
Worth County Pheasants Forever	\$1,250.00	YES	NA		
Shell Rock Development Assoc.	\$500.00	YES	NA	\$ 500.00	1/28/2022
City Of Northwood	\$500.00	YES	NA	\$ 500.00	3/29/2022
New Additions to the list are in Red					
TOTAL	\$11,850.00		TOTAL	\$5,100.00	4/6/2022

SRRWMC TREASURER




 RUSS OLSON

4/7/22

 DATE

BUTLER COUNTY CD FISCAL AGENT



 MIKE MINER

4/7/22

 DATE

SRRWMC BOARD APPROVAL



 KENNETH NELSON - CHAIR

4/7/22

 DATE

