

June 30, 2025

Twenty-seventh Day

The Worth County Board of Supervisors met pursuant to adjournment with A.J. Stone, Enos Loberg, present. Mark Smeby, absent. All members voting “AYE” unless noted.

Meeting called to order by Loberg, followed by the Pledge of Allegiance.

Motion Stone/Second Loberg to amend the agenda to allow further discussion on the employee handbook update that was approved on June 23, 2025. Motion carried.

Motion Stone/Second Loberg to approve today’s agenda as amended and June 23, 2025 minutes. Motion carried.

Motion Stone/Second Loberg to approve Resolution 2025-24. Roll call vote: AYES: Stone, Loberg. Motion carried.

Resolution No. 2025-24

In Support of the Joint CHBP Grant Agreement & Letter of Support for the Competitive Highway Bridge Program (CHBP) Grant Project

Whereas, Worth County, Iowa bridge FHWA number(s): 356251, has been identified as being part of a joint Competitive Highway Bridge Program (CHBP) Grant Project, and

Whereas, Iowa bridge FHWA number(s) 356251 have been included in a Bundle, as detailed in Exhibit B, and

Whereas, we accept the Contracting Authority for the bundle as detailed in Exhibit B, and acknowledge the roles and responsibilities of each party as detailed in Sections 3 and 4, and

Whereas, it is desired by and in the interest of Worth County to participate fully in the CHBP project activities as a Sub-recipient and provide all requisite information necessary to bring to completion all project phases through final completion, and

Whereas, we are in support of the Iowa DOT providing Primary Recipient roles and duties, and

Whereas, we understand and accept the Sub-recipient roles and responsibilities as defined in the “28E Cooperative Agreement for a Competitive Highway Bridge Program (CHBP) Grant Project”, including its referenced Exhibits, and

Whereas, each County as shown in Section 4, paragraph A shall be responsible for all matching funds and accept any costs exceeding the funds requested in the CHBP Grant application for their respective structure, and

Whereas, it is the intent of Worth County, upon award of CHBP funds, to enter into a Federal-aid Agreement with the Iowa Department of Transportation (DOT).

THEREFORE BE IT RESOLVED that the Board of Supervisors of Worth County, Iowa hereby approves and directs the Chair to sign this Letter of Support for the Competitive Highway Bridge Program (CHBP)

Grant Project and the 28E Cooperative Agreement for a Competitive Highway Bridge Program (CHBP) Grant Project, and to provide all pertinent correspondence and project information to:

Attn: Nicole Stinn, P.E.
Secondary Roads Engineer
Iowa DOT Local Systems Bureau
800 Lincoln Way
Ames, IA 50010

Adopted this 30th day of June, 2025.

Enos Loberg, Vice Chair, Worth County Board of Supervisors

ATTEST: Jacki A. Backhaus, Worth County Auditor

Motion Stone/Second Loberg to approve partnering with the Iowa DNR in replacement of the culverts on Grouse Ave for a cost of up to \$185,000. Motion carried.

Motion Stone/Second Loberg to approve drainage claims in the amount of \$400.00 per the following schedule. Motion carried.

Peterson Excavating & Drainage	DD 11 Main F Lower Lat 58	Repairs	\$400.00
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Motion Stone/Second Loberg to approve the DD 7 Lat 4B work order submitted by Mark Smeby. Motion carried.

Motion Stone/Second Loberg to set the date for a landowner meeting for DD 1 Main on July 28 at 10:00 A.M. This meeting is to discuss a work order submitted by landowner, Ken Parcher. Motion carried. Following this meeting, there will be a discussion and possible action regarding reclassification and possible annexation for DD 1, DD 74, DD 40 and DD 28.

Motion Stone/Second Loberg to accept the bid for custom work in DD 21 West Main submitted by Worth Solutions in the amount of \$14,600. Motion carried.

Motion Stone/Second Loberg to approve the payroll eligibility verification for Sydney Kingery at \$20.16/hour as submitted by the sheriff. Motion carried.

Motion Stone/Second Loberg to approve the Iowa Retail Permit Application for Cigarette/Tobacco/Nicotine/Vapor for Diamond Jo Casino. Motion carried.

Motion Stone/Second Loberg to approve the FY26 Iowa Communities Assurance Pool Renewal. Motion carried.

Motion Stone/Second Loberg to approve Resolution 2025-25. Roll call vote: AYES: Stone, Loberg. Motion carried.

RESOLUTION NO. 2025 - 25

Setting the Date for Hearing and Letting on Engineering & Conservation Office Building Project

To provide for a notice of hearing and letting on proposed plans, specifications, form of contract, and estimate of cost for the Engineering & Conservation Office Building Project and taking of bids therefor.

WHEREAS, Worth County, Iowa, has heretofore established a Engineering & Conservation Office Building Project, and it is necessary and desirable that said Engineering & Conservation Office Building Project be constructed and such improvements are the best interests of the County and may be hereafter referred to as the " Engineering & Conservation Office Building Project" (and sometimes hereinafter referred to as the "Project"), the Project to be as described in and to be contracted for and completed in accordance with the proposed plans and specifications and form of contract prepared by Veenstra & Kimm, Inc., the Project Engineers for the Project, such proposed plans, specifications, form of contract, and estimate of cost being on file with the County Auditor; and

WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost have been prepared and filed by the Project Engineers for the Project and have been examined by this Board;

WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications, and form of contract and estimate of cost for the Project and to advertise for sealed bids for the Project.

NOW, THEREFORE, Be it Resolved by the Board of Supervisors of Worth County, Iowa, as follows:

Section 1. The detailed plans and specifications, notice of hearing and notice to bidders, form of contract, and estimate of cost referred to in the preamble hereof are subject to the hearing.

Section 2. The Project is necessary and desirable for the County, and it is in the best interests of the County to proceed toward the construction of the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 5%.

Section 4. The Board hereby delegates to the Auditor the duty of receiving, opening, and announcing the results of all bids for the construction of the Project, on the 25th day of July 2025, at 1:00 p.m., at the Board Chambers, Worth County Court House, Northwood, Iowa. The 28th day of July 2025 at 8:30 a.m., at the Board Meeting at the Board Chambers, Worth County, Iowa, is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract, and estimate of cost for the Project. The Board will consider bids received by the Auditor on the 28th day of July 2025.

Section 5. The Auditor is hereby authorized and directed to post Notice to Bidders at least once in a relevant contractor plan room service with statewide circulation, and in a relevant construction lead generating service with statewide circulation, and on an internet site sponsored by either the County or statewide association that represents the County. Posting shall not be less than thirteen clear days nor more than forty-five days prior to July 25, 2025, which is hereby fixed as the date for receiving bids. Said bids are to be filed prior to 1:00 p.m. on said date; and,

Section 6. The Auditor is hereby directed to publish Notice of Hearing once in the Northwood Anchor, a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this County. Publication shall not be less than four clear days nor more than

twenty days prior to the date hereinafter fixed as the date for a public hearing on the final plans, specifications, form of contract and estimate of cost for said project, said hearing to be at 8:30 a.m. on July 28, 2025.

PASSED AND APPROVED on this 30th day of June 2025.

Worth County Board of Supervisors
Enos Loberg, Vice Chairperson

ATTEST: Jacki A. Backhaus, Auditor

Motion Stone/Second Loberg to approve Resolution 2025-26. Roll call vote: AYES: Stone, Loberg. Motion carried.

RESOLUTION NO. 2025 – 26

Setting the Date for Hearing and Letting on Secondary Roads Maintenance Facility Project

To provide for a notice of hearing and letting on proposed plans, specifications, form of contract, and estimate of cost for the Secondary Roads Maintenance Facility and taking of bids therefor.

WHEREAS, Worth County, Iowa, has heretofore established a Secondary Roads Maintenance Facility, and it is necessary and desirable that said Secondary Roads Maintenance Facility be constructed and such improvements are the best interests of the County and may be hereafter referred to as the "Secondary Roads Maintenance Facility" (and sometimes hereinafter referred to as the "Project"), the Project to be as described in and to be contracted for and completed in accordance with the proposed plans and specifications and form of contract prepared by Veenstra & Kimm, Inc., the Project Engineers for the Project, such proposed plans, specifications, form of contract, and estimate of cost being on file with the County Auditor; and

WHEREAS, detailed plans and specifications, notice of hearing and notice to bidders, form of contract and estimate of cost have been prepared and filed by the Project Engineers for the Project and have been examined by this Board;

WHEREAS, it is necessary to fix a time and place of public hearing on the proposed plans, specifications, and form of contract and estimate of cost for the Project and to advertise for sealed bids for the Project.

NOW, THEREFORE, Be it Resolved by the Board of Supervisors of Worth County, Iowa, as follows:

Section 1. The detailed plans and specifications, notice of hearing and notice to bidders, form of contract, and estimate of cost referred to in the preamble hereof are subject to the hearing.

Section 2. The Project is necessary and desirable for the County, and it is in the best interests of the County to proceed toward the construction of the Project.

Section 3. The amount of the bid security to accompany each bid is hereby fixed at 5%.

Section 4. The Board hereby delegates to the Auditor the duty of receiving, opening, and announcing the results of all bids for the construction of the Project, on the 25th day of July 2025, at

11:00 a.m., at the Board Chambers, Worth County Court House, Northwood, Iowa. The 28th day of July 2025 at 8:30 a.m., at the Board Meeting at the Board Chambers, Worth County, Iowa, is hereby fixed as the time and place of hearing on the proposed plans, specifications, form of contract, and estimate of cost for the Project. The Board will consider bids received by the Auditor on the 28th day of July 2025.

Section 5. The Auditor is hereby authorized and directed to post Notice to Bidders at least once in a relevant contractor plan room service with statewide circulation, and in a relevant construction lead generating service with statewide circulation, and on an internet site sponsored by either the County or statewide association that represents the County. Posting shall not be less than thirteen clear days nor more than forty-five days prior to July 25, 2025, which is hereby fixed as the date for receiving bids. Said bids are to be filed prior to 11:00 a.m. on said date; and,

Section 6. The Auditor is hereby directed to publish Notice of Hearing once in the Northwood Anchor, a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall not be less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the final plans, specifications, form of contract and estimate of cost for said project, said hearing to be at 8:30 a.m. on July 28, 2025.

PASSED AND APPROVED on this 30th day of June 2025.

Worth County Board of Supervisors
Enos Loberg, Vice-Chairperson

ATTEST: Jacki A. Backhaus, Auditor

Motion Stone/Second Loberg to adjourn at 9:39 A.M. Motion carried.

Jacki A. Backhaus
Auditor

Enos Loberg
Chairperson