

**WORTH COUNTY BOARD OF HEALTH
MINUTES**

January 28, 2026

Worth County Public Health Office

10 m

- I. Meeting called to order by Kathy Meyer at 10:00 am, in attendance Kathy Meyer, Mark Smeby, Jenny Johnson-Krotzer, Stephanie Perkins, Donna Orton(per phone), Shana Butler WCPH Administrator and Lexee Anderson, WCPH Clinical Manager.
 - a. Acknowledge guests- none
 - b. Approve Agenda-Motion by Mark, 2nd by Stephanie, motion passes
 - c. Approve Previous Minutes (December 10, 2025) Approved as read

- II. Elections of officers- Mark motioned to leave officers as they currently are, Stephanie 2nd the motion. Motion passed

- III. Confidentiality Agreement- Discussion of agreement, motion by Stephanie and 2nd by Donna to require members to sign confidentiality agreement. All BOH members signed agreement as written, Donna will sign when she is at the next meeting. Conflict of Interest Statement- Motion by Mark and 2nd by Jenny to renew the current conflict of interest statement, motion passed.

- IV. Signatory Authority- Motion by Stephanie and 2nd by Jenny to continue current delegation for Shana, motion passed. Motion by Mark and 2nd by Jenny to continue current delegation of Lexee, motion.

- V. Clinical Manager Update- Lexee gave QA Q2 update and census update given.

- VI. Administrator Update- Budget update and handouts to BOH members, grant updates for FY 26 and what we are expecting to write for in FY 27, including the Healthy Hometown grant that we are partnering with 25 other counties. New safety protocol by BOS discussed, BOH members received handouts on revenue that WCPH generated YTD and expectations for the remainder of this FY. Discussion on looking into writing a new mission statement for WCPH as our goals have changed to not just be a Home Care Agency, but we are providing services for all ages and stages of

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citizens of Worth County. We will be working with IHHS to help us design a clearer mission statement for WCPH.

- VII. Next meeting is scheduled for March 26, 2026 at 10:00 at the PH office. Meeting was adjourned at 11:07 am Motion by Stephanie and 2nd by Jenny.

Respectfully submitted,
Shana Butler, Administrator